

1 PROJECT SCOPE

The IECDB customer wishes to provide ---to those required by statute to file personal financial Disclosure (PFD) statements --a means for filing their statement electronically; and to provide viewing of the filed information to the public. The proposed system needs to provide an efficient way --for the required personnel-- to file their reports, allow IECDB staff to monitor and audit the reports, handle the penalty process for eligible filings, and allow the public to view/print the information.

The business drivers behind IECDB initiative are to reduce Client's filing cost, increase their filing efficiency and convenience along with ensuring compliance with regulatory standards. As more users are requesting the option of electronic filing instead of paper based filing the proposed initiative on a long term basis is projected to offer cost savings and increased returns on customer investment due to decreased cost of handling the paper work.

1.1 PROJECT OBJECTIVES

The primary goals of this project are to provide:

- Systems that will allow the users to file required financial statements electronically and not support any amendments.
- The system that allows the user to access the system without a secured login during their filing process.
- The system will provide an interface with a secured login for IECDB staff to upload files manually, handle late filings eligible for penalty, amend filings, and delete filings if necessary.
- The system needs to be a Web Application built on PHP/MySQL and deploy on customer Linux server.
- The system needs to generate reports of all the filings and make them available to public for viewing.
- The proposed system does not impact or eliminate the paper based filing process.
- The proposed system does not check the eligibility of the user filing the statements.
- No change to the current public interface to view the PFD reports.

Project Abstract: IECDB Personal Financial Disclosure

1.2 PROJECT DELIVERABLES

ITE will provide to IECDB an automated method for those required by statute to file personal financial Disclosure (PFD) statements a means for filing electronically; and to provide viewing of the filed information to the public. The proposed system needs to provide an efficient way for the required personnel to file their reports, allow IECDB staff to monitor and audit the reports, handle the penalty process for eligible filings, and allow the public to view/print the information.

1.3 PROJECT BUDGET

Category **Estimated Hours/Costs**

Project Activities	Expected
• Development/execution	431.70
• Project Management	64.76
• Tester Testing	215.85
• Meetings/Admin	43.17
• Modification/Updates	107.93
• Build Management	21.59
TOTALS (hrs)	884.99
FTE DAYS	110.62
FTE WORK WEEKS	22.12
COSTS @ 84.50	\$74,781.23

1.4 DAS ITE PROJECT DURATION:

Activities	Duration (FTE Weeks)	Estimated Completion
Development/Coding	6	Feb 1, 2006
DAS ITE System Testing	3 weeks	March 1, 2006
Installation/turnover	2 weeks	March 15, 2006
Production Live	Milestone	March 30, 2006